

ACTIONS ARISING FROM PREVIOUS SCHOOLS' FORUM MEETINGS 2014/15

Ref No.	Date – Item No.	Action	Officer	Comment / Update
1	03/03/14 - 7	Report on investing in West Berkshire high needs provision to further reduce the use of more expensive out of county provision.	J Seymour	To be presented at the HFG on 1st July and SF on 14 th July
2	03/03/14 - 8	Mid-year review of PRU funding arrangements.	C Burnham	On SF Agenda 8/12/14
3	03/03/14 - 12	Capita School Funding Conference materials to be emailed to all Schools' Forum members.	C Loosen	Complete – emailed on 7/3/14
4	03/03/14 - 14	Trade Union facility time annual report to be added to the Schools' Forum work programme.	C Loosen	On SF Agenda for 14 th July
5	03/03/14 - AOB	Trade Union facility time proposals for the arrangement and budget in 2015/16 to be brought to Schools' Forum.	K Watts & J Milone	To be presented at the HFG on 1st July and SF on 14 th July
6	03/03/14 - AOB	Schools' Forum Regulations 2012 (updated) to be emailed to Schools' Forum members.	C Loosen	Complete – emailed on 7/3/14
7	09/06/14 - 5	Election to be held to fill the Primary School Business Manager vacancy.	C Loosen	Complete – appointment made on 30 th June
8	09/06/14 - 6	Each school with an excess balance to be informed of the Schools Forum decision.	C White	Complete – each school informed by e-mail on 10 th June
9	09/06/14 – 6b	Investigate what other LAs do and determine what should be a reasonable excess surplus balance limit for special schools and PRUS	C White	Due year end 2014/15
10	09/06/14 - 7	Amendments to be made to the DSG budget as set out in minutes.	C White	Complete – DSG budget updated
11	09/06/14 - 8	Primary schools in financial difficulty money to be made to The Ilsleys	C Loosen	Complete – payment made on 17 th June
12	09/06/14 - 9	The scheme for financing schools to be circulated	C Loosen	Complete – posted on website and e-

		and posted on the West Berkshire website		mailed to schools on 17 th June
13	09/06/14 - 10	Provide Claire with their opinions on the allocation of the additional DSG funding and any adjustments required to the local formula factors by 20 th June.	All SF members	Deadline now passed - 2 members responded
14	09/06/14 - 11	SVFS questions to be taken up with Laura King on behalf of the Schools' Forum	C White	Complete – answers e-mailed to SF members on 30 th June 2014
15	14/07/14 - 6	Nominations for Chair to Claire White and Carolynn Loosen	All SF members	Due September meeting
16	14/07/14 - 7	Primary School in Financial Difficulty Funding to Bradfield Primary School	C Loosen	Complete – payment made 17/7/14
17	14/07/14 - 8	2015/16 funding arrangements to be communicated to schools once received from the DfE	C White	Complete – e-mailed to schools on 21 st July 2014
18	14/07/14 - 8	Schools to be informed that the consultation with schools will be emailed to the Headteacher the week before the start of the Autumn Term	C White	Complete – consultation e-mailed to schools on 26 th August
19	14/07/14 - 13	Funding for Therapy Services detailed report including costings	J Seymour	HFG 25/11/14 SF 08/12/14
20	14/07/14 - 14	Engaging Potential £49k to be vired from the High Needs Block contingency to 90577	S Coleman-Slaughter	
21	14/07/14 - AOB	TU Facilities finance plan	K Watts	Taken to HFG 18/09/14
22	14/07/14 - AOB	Appointment of new Academies Governor Representative	Academy members	
23	29/09/14 - 7	Exceptional Premises Factor submission to be made to the EFA	C White	Submitted to the EFA – approval received from EFA on 10/10/14
24	29/09/14 - 7	Schools Funding Formula 2015/16 to be recommended to the	C White & Irene Neill	Recommendations agreed by the Council's Executive

		Council's Executive		on 9/10/14
25	29/09/14 - 8	Update to be provided on the recruitment of a Portuguese Support Officer by EMS	I Pearson	
26	29/09/14 - 8	Properly costed and concise Trade Union de-delegation report to be taken to the HFG 25/11/14	S Coleman-Slaughter & I Pearson	HFG 25/11/14 SF 08/12/14